

**Chief Officer List of Decisions: October 2021 - March 2022**

**Exec Director of Adults & Health**

<u>Date</u>	<u>Title</u>	<u>Summary of Decision</u>
15/10/21	Establishment of Transformation Manager Post / Change to Transformation Service Structure	<p>This decision is to agree to the following changes to the Transformation Service Structure and associated budget.</p> <ol style="list-style-type: none"><li>1. Changing the Improvement &amp; Engagement Manager role into an ‘Improvement, Engagement and Communications Manager role</li><li>2. Adding a Transformation Manager role into the service</li><li>3. Rearranging reporting lines to fit the new structure</li></ol>
21/10/21	Extension of contract for one-year effective 1 April 2021 until 31 March 2022 with Hertfordshire Partnerships NHS Foundation Trust (HPFT) for Barnet adult clients residing at the Specialist Residential Service, Forest Lane, Harperbury Hospital	<p>The Council agreed in March 2010 to a Section 75 agreement with Barnet CCG (formerly Barnet PCT) for a pooled budget for the lifetime care and support of Barnet clients of the Specialist Residential Service (SRS) located in the Harperbury Hospital Campus provided by Hertfordshire Partnerships NHS Foundation Trust (HPFT).</p>

21/10/21	<p>Business Lead (x 1 FTE Grade K)  Data Analyst (x 1 FTE Grade J)  Senior Practitioner (x 1 FTE Grade J)  Senior Coordinator (x 2 FTE Grade I)  Coordinator (x 5 FTE Grade G)  Business Support (x1 FTE Grade E)  AEO (x1 FTE Grade H 9m fixed term)</p>	<p>To support the expansion of the Prevention and Wellbeing Service in order to Prevent, Reduce and Delay the need for residents to access Adult Social Care and Health services, reduce demand on the front door, and increase integration and consistency of community-based support. The development of the Service will enable increased independence and resilience of residents, informal carers and organisations providing support. It will also provide an opportunity to gather Insight and evidence to measure the impact in the short and long term, across social care &amp; health, partner and community based organisations and for residents.  Consultation with relevant staff members undertaken in Oct 2021.  Funding approved by Finance.</p>
21/10/21	<p>Agreement to award the contract for the Sustainability Analysis Review of Care Homes to Care Analytics (UK) Ltd</p>	<p>To make a direct award of contract to Care Analytics (UK) Ltd for the provision of the Sustainability Analysis Review of Care Homes for a total value of £50,580. Contract to commence from June 2020 to December 2020.</p>

21/10/21	Variation of Age UK Barnet contract (Contract for the provision of early intervention & prevention services, Lot 2: Neighbourhood services for older adults)	<p>Authorisation to vary the Age UK contract to enable an additional £100,000 of funding to be added to the contract value from October 2021 up to September 2022.</p> <p>This payment supports the delivery of a 12 month Get Active and Stay Connected Project, supporting older adults to improve their mobility, reduce social isolation and loneliness and improve their digital connectedness.</p> <p>The additional funding has been made available by the Contain Outbreak Management Fund (COMF).</p>
21/10/21	To authorise the extension of the deep cleaning services contract provided by Soma Healthcare.	<p>The Deep Cleaning contract provides Barnet residents with a high intensity domestic deep cleaning service.</p> <p>The existing provider Soma Healthcare currently delivers a dedicated and a consistent service. The service offer played an important role during the COVID-19 pandemic, it was pivotal in supporting the discharge pathway. Performance throughout has remained satisfactory.</p> <p>The contract commenced on 3rd December 2018 for an initial period of 3 years with the option to extend for a further 2 years, until 2nd December 2023.</p>

29/10/21	BLDS Occupational Therapy Recruitment	<p>Following latest recruitment found for the vacant posts within the BLDS OT Team (7 rounds) to recruit a second OT based on there being 2 appointable candidates. Top up funding to be sourced from Think Ahead residual monies.</p> <p>The second OT post would replace the vacant OT Assistant Post which has not been possible to fill to date.</p>
15/11/21	Authorisation to procure additional providers to the Home care Framework for the provision of Home and Community Support Services (Lots 2 & 3)	<p>This Chief Officer Decision seeks approval to commence a procurement exercise to select additional providers for the Approved Provider List(Lot 2 and 3) under the home care framework.</p> <p>Following a competitive procurement process in 2020 Barnet Council developed an approved list of providers to deliver home and community support services until 2026.</p>

08/12/21	Approval to procure CHC Advocacy	To approve procurement of specialist CHC Advocacy Services for Barnet residents with contract value up to £50k for 3 years contract
19/11/21	Maternity cover - Compliance Service	Approval of 12 months maternity cover for Adults Safeguarding Support Officer post (UR Grade F)

29/11/21	Variation of Age UK Barnet contract (Contract for the provision of early intervention & prevention services, Lot 2: Neighbourhood services for older adults)	<p>Authorisation to vary the Age UK contract to enable an additional £181,000 of funding to be added to the contract value from October 2021 up to September 2022.</p> <p>This payment supports the delivery of: a 12 month Get Active and Stay Connected Project, supporting older adults to improve their mobility, reduce social isolation and loneliness and improve their digital connectedness; a 12 month Dementia Befriending project and 12 months of funding to the Pigeon post project to reach 650 digitally excluded older people.</p>
25/11/21	Caspar System Support Hosting, Licence and Software Management – Single Tender Award	Decision to approve single tender award to Trojan Consultants to provide the hosting, licence, and software management for Caspar case management system for managing the finances of Appointeeship / Deputyship clients.

26/11/21	Establishment of one fixed term part time commissioning officer role and one fixed term part time health and social care commissioner role	<p>This decision is to authorise the following changes to the Joint Commissioning Service.</p> <p>Establishment of one part time commissioning officer post, 18 hours, fixed term for 12 months.</p> <p>Establishment of one part term health and social care commissioner role, 18 hours, fixed term for 12 months.</p> <p>This will provide further capacity within the team to facilitate commissioning and procurement activities and be funded by vacant posts.</p> <p>The service will continue to run within its budget.</p> <p>Subsequent authorisation will be sought if the staffing budget needs to be increased for further capacity in line with business requirements</p>
08/02/22	Agreement to award the contract for delivering coaching and wellbeing training to DB Coaching	To make a direct award of contract to DB Consulting for the provision of a series of training sessions for a total value of £95,000. Contract to commence from October 2021 to March 2022.

28/02/22	Project Manager – Neighbourhood model (Grade J) Fixed term 12 months.	To support the mapping of the current partnerships and networks for the basis of neighbourhood models, in line with health and social care integration. It will also provide an opportunity to gather Insight and evidence and offer options moving forward once this fixed term project is complete. Post to be funded by public health, and managed by Prevention and Wellbeing.
31/03/22	Variation of Age UK Barnet contract (Contract for the provision of early intervention & prevention services, Lot 2: Neighbourhood services for older adults)	Authorisation to vary the Age UK contract to enable an additional £16,000 of funding to be added to the contract value from January 2022 up to April 2022.  This payment supports the delivery of a 3 month Winter Wellness Project aimed at supporting wider health and social care services by preventing/reducing requests for key service and/or supporting people to move more efficiently between services. The funding will be used to support older adults to improve their mobility; reduce social isolation; improve their digital connectedness; provide them with information and advice about services that are available to them and provide them with access to a handy person service.  The additional funding has been made available by the Contain Outbreak Management Fund (COMF).

*I have the required powers to make the decision documented above or have delegated authority to the recorded Officer. I am satisfied that all relevant advice has been sought in taking the above decision in order to ensure that the decision making framework of the organisation including the Constitution, Scheme of Delegation, Budget and Policy Framework and Legal issues including Equalities obligations are applied. I also confirm that a full audit trail will be retained on file and available on request by the relevant authority.*

**Date**

**31/3/22**

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